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Report details for the Event - Jeff Smith _

Jeff Smith _ - Admin Template


24/07/2024

Project Manager Details

Question	Answer
<i>First Name</i>	Jeff
<i>Last Name</i>	Smith
<i>Email</i>	jsmith98765@gmail.com
<i>Contact Tel:</i>	01234 56789

Project Details

Question	Answer
<i>Project Serial Number</i>	54321
<i>Project Description</i>	New build
<i>Client name</i>	John White
<i>Address Line 1</i>	12 Sandy Lane
<i>Address Line 2</i>	Bridgerton
<i>Postcode</i>	BR11 22BU
<i>GPS Location</i>	54°8'20"N 6°3'57"W

Question	Answer
Was the project delivered within budget?	Yes
Rate the overall project communication	Good
Please provide any feedback on project management	Project on time and all phases of the build went smoothly
Images of problems encountered during Snagging list completion	 <p>Comments: Solar paneling problems reconciled</p>
Project start date	10/01/2024
Date all Snagging Lists and other Work Completed	17/07/2024

Project Manager Sign Off

Question	Answer
Project Manager Signature	
Date & Time	24/07/2024